

Worth & Associates Property  
Management, LLC  
Union Square  
10101 Reunion Place, Suite 170  
San Antonio, Texas 78216  
Phone: 210.377.0996  
Fax: 210.377.0225

## AFTER HOURS HVAC AUTHORIZATION FORM

(After hours HVAC service may be obtained through the web based automation system. Provide a list of those individuals who are authorized to request after hours HVAC service on the tenant's behalf. After completion of this form, the management office will provide a user name and password for each authorized individual. Note that the current charge is \$45.00 per hour subject to adjustment based on costs and market rates. The normal operating hours for HVAC service is Monday through Friday, 6:30 am to 6:30 pm and Saturday, 8:00 am to 1:00 pm).

TENANT: \_\_\_\_\_

SUITE NUMBER: \_\_\_\_\_

NAME OF AUTHORIZED PERSON: \_\_\_\_\_

NAME OF AUTHORIZED PERSON: \_\_\_\_\_

NAME OF AUTHORIZED PERSON: \_\_\_\_\_

NAME OF AUTHORIZED PERSON: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Please return to the Property Management Office located in suite 170 at Union Square or fax to (210) 377-0225.